



# SIR THOMAS BOTELER

## CHURCH OF ENGLAND HIGH SCHOOL

THROUGH GOD, WE CARE

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THE CHURCH OF ENGLAND

Diocese of Chester

JK/CO/ADMIN/ALLDEPTS/PARENTSEVENINGS/Y7PARENTTUTORCATCHUP

23<sup>rd</sup> September 2021

Dear Parent/Carer

## YEAR 7 FORM TUTOR PARENTS' EVENING MONDAY 4<sup>TH</sup> OCTOBER 2021

I hope you are well and have enjoyed speaking to your child about their exciting experiences since joining the Boteler Family. The forthcoming Form Tutor Parents' Evening is an excellent opportunity to meet your child's Form Tutor to discuss how they has settled in at Sir Thomas Boteler Church of England High School so far. You may have questions to ask that have arisen since your child has joined us which our Form Tutors will be delighted to answer.

This Parents' Evening will be **virtual** and we will be using our online platform **School Cloud**. The reason we are still 'virtual' is because there are still some anxieties and worries amongst parents/carers due to the pandemic. We want to make this evening as accessible as possible to all parties.

School Cloud this allows you to make all the appointments yourself rather than relying on your son/daughter to remember to make an appointment. As a school we believe that strong lines of communication are crucial and we really want to provide you with the best possible experience in supporting your child. You will be responsible for making the appointment with the teacher (via the platform) and when you have done this you will then receive a confirmation email.

Appointments can be made from **Friday 24th September 2021** and will close on **Monday 4<sup>th</sup> October 2021 at 2pm**. If you wish to make any changes after this date, please contact the school office.

Please visit <https://boteler.schoolcloud.co.uk> or click on "Parents' Eve" on **the top right of the school website homepage** to book your appointments. (A short guide on how to add appointments will be included with this letter.) Please login with the following information:

Student's First Name:       «Forename»  
Student's Surname:       «Surname»  
Student's Date of Birth:       Drop down menu

I have included a link below which gives guidance to parents on how to attend appointments over the video call.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>



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**Following the evening we will send an evaluation to all parents for completion.** We really appreciate this feedback as it allows us to follow up any issues raised and helps to improve our future Parents' Evenings.

If there are any worries, concerns, or questions then please do not hesitate to contact me as I will be only too happy to support you.

Our Form Tutors are looking forward to meeting you on **Monday 4<sup>th</sup> October 2021.**

Yours faithfully,

Yours faithfully,



Mr J Koltan  
**Senior Assistant Headteacher**  
[jkoltan@boteler.org.uk](mailto:jkoltan@boteler.org.uk)



Mrs S Brown  
**Head of Year 7**  
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