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/THOMASBOTELER \times **f** \odot

PBO/CO/ADMIN/ALLDEPTS/PASTORAL/PBO

February 2024

Dear Parents and Carers,

You may have seen on social media that we are advertising for a new Hear of Year and this is unfortunately to replace myself, Miss Bound, as I will be leaving the school at the end of the February half term.

It is with a very heavy heart that I leave Sir Thomas Boteler, having attended as a student myself and working here for the last three years, the Boteler Family really is my home, however I am relocating to Manchester and therefore have also taken a job in the city.

My final day at school will be 19th February (Inset day). Please rest assured that the transition for Year 9 students will be thorough for the new Head of Year – it is very important to me to ensure the students feel supported and that the new member of staff has good knowledge of all students' needs. If you have any concerns about the transition please let me know via email on pbound@boteler.org.uk before 19th February.

Finally I would like to thank all students, parents, carers, and staff at Sir Thomas Boteler for all support and happy memories during my time at school, and I wish everyone the very best – I will certainly be in touch to check on how everyone is getting on!

Best wishes,

Miss Bound

Head of Year 9



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