



# SIR THOMAS BOTELER

CHURCH OF ENGLAND HIGH SCHOOL  
THROUGH GOD, WE CARE

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SMA/CJO/ADMIN/ALLDEPTS/PARENTSEVE/Y7PARENTSEVE

15<sup>th</sup> November 2024

Dear Parents/Carers

## Year 7 Parents' Evening Monday 2<sup>nd</sup> December 2024 15.30-19.00

We would like to invite you to a **Parents' Evening** on **Monday 2<sup>nd</sup> December 2024**.

This Parents' Evening will be **face to face in school** and all teachers are looking forward to having conversations in person. We will be using **School Cloud** as a booking system which allows you to book the appointment times that are convenient for you and is more efficient than your child having to book appointments with subject teachers on your behalf. Appointments will be available from **15.30-19.00**. It is important that your child attends with you please so that you are all party to the discussions, positive feedback and areas for improvement. Please ensure your child wears **full school uniform** when they attend with you and the usual jewellery rules will also apply. If, however, your child is coming from an extra-curricular event or sporting/musical activity then they are fine to come in the appropriate kit/clothing.

As a school we believe that strong lines of communication are crucial and we really want to provide you with the best possible experience in supporting your child. You will be responsible for making the appointment with the teacher (via the platform) and when you have done this you will then receive a confirmation email.

Appointments can be made from **Monday 18<sup>th</sup> November 2024** and will close on **Monday 2<sup>nd</sup> December 2024 at 14.00**. If you wish to make any changes after this date, please contact the school office.

In response to the feedback we received following parents' evenings last year, a popular request was to provide the location of subjects prior to the evening to assist with making bookings. This way time is not lost and appointments missed caused by travelling between locations.

I can confirm the location of subjects below:

**Room 19** – RE

**Drama Studio** – Maths, Science & Computer Science

**Progress Hub** – English

**Hall** – Art, Drama, MFL, Geography, History, Music, PE & Technology

Please visit <https://boteler.schoolcloud.co.uk> or click on "**Parents' Eve**" on **the top right of the school website homepage** to book your appointments. (A short guide on how to add appointments will be included with this letter.)



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Please login with the following information:

Student's First Name:       «Forename»  
Student's Surname:       «Surname»  
Student's Date of Birth:     Drop down menu

If there are any worries, concerns, or questions then please do not hesitate to contact me as I will be only too happy to support you.

Yours faithfully

A handwritten signature in black ink, appearing to be 'S Mason', written in a cursive style.

Mr S Mason  
**Associate Assistant Headteacher**  
[smason@boteler.org.uk](mailto:smason@boteler.org.uk)

